



**UNITED STATES  
OLYMPIC MUSEUM**

REQUEST FOR PROPOSAL

BUILDING SECURITY SERVICES

UNITED STATES OLYMPIC MUSEUM

ADDENDUM #01

March 06, 2019

**Below are the responses to questions through March 06, 2019**

1. What are the hours/days you are requesting for on-site security (24/7, non-business hours only, etc.)?

**Answer:**

- a. Museum operating hours: 10am-6pm 7 days/Week
- b. Building Hours – inclusive of Administration/Café: 8am- 8pm
- c. Holidays(Final TBD) – Museum and Café are closed:
  - i. New Years Day
  - ii. Martin Luther King Day
  - iii. Presidents Day
  - iv. Memorial Day
  - v. July 4<sup>th</sup>
  - vi. Labor Day
  - vii. Thanksgiving – 24<sup>th</sup> and 25<sup>th</sup>
  - viii. Christmas Day
- c. 24/7 – Minimum 2 ea security officers beyond the standard operating hours of 10am-6pm.

2. How many officer's will be required per shift?

**Answer:** This should be answered by each vendor and based upon their strategy to manage the project.

3. For event security services, approx. how much advance notice of the event will we have to ensure we have the required officers on site?

**Answer:** Events will be schedule in advance of at least 14 days.

Regarding Fee Proposal #1:

4. #2: Are you asking for our opinion/pricing on Security Integration products that have already been selected, or do you need recommendations?

**Answer:** Yes - We do want to receive recommendations from the security vendors based on the current specified equipment. This should relate to the vendors approach to managing the building.

5. #3: Since event security magnitude/ complexity varies widely based on the number of attendees, speakers/ VIP's and their associated protection requirements, expectations of management/ attendees, and a host of other factors, would you like us to suggest a "Low, Moderate, and High" package for the degree of executive protection?

**Answer:** Yes

6. #4: As it relates to security officer placement (duty stations), should this be covered in Fee Proposal #2?

**Answer:** Fee Proposal #01 = a recommended location. These recommendations will

be used in Fee Proposal #02 also.

7. #5: Security best practices related to money handling, access to safes and keys, and cash transport are obvious differences for the cafe from the rest of the museum. Will the plaza be an area where cash transactions are made as well, and is that the reason these are called out as a separate line item?

**Answer:** The plaza area will not typically be a location for cash transactions – unless required for a special-events in this area.

8. #6: Similarly, is there something specific you would like assessed that is unique to the bridge, or is it called out separately simply because it's one of the high value or vulnerable areas?

**Answer:** The bridge is a unique area of access to the site that should be considered in the master security plan.

Regarding Fee Proposal #2:

9. During the meeting, it was discussed that USOM would like to see coverage on a 24/7 basis. In order to get an apples to apples comparison across all vendors, can you clarify how many hours per week of on-site security service you'll need, or how many posts you anticipate? e.g., we require 2 posts (1 post manned 24/7 = 168 hpw x 2 posts = 336 hpw total).

**Answer:** See answer #1c

10. Will security for the Cafe and plaza area operate under different times (i.e. 7am - 5pm, etc)?

**Answer:** See Item #1b - Café expected to be open during the same times the building is open 10am-6pm. It may have some evening hours beyond 6pm.

11. Although Fee Proposal #1 and Fee Proposal #2 are listed separately, can you confirm that USOM would like one document addressing both in response?

**Answer:** Yes – One document

12. The RFP states a 10-page limitation. Is this limitation 10 pages front and back? Additionally, we would like to include a cover page and table of contents - can these be excluded from the limitation?

**Answer:** Yes - front and back 10-page maximum – exclusive of cover page and table of contents.

13. Does USOM request that pricing be all inclusive? (i.e. all medical, vacation, sick time, equipment, etc, included in the rate)

**Answer:** Yes - all labor rates to include all taxes, indirect costs and fringe benefits. Equipment – if the equipment is required for the officers to provide the security service it should be provided for in their labor rates.

14. It was stated that LYNX has been contracted to perform install and integration services for all electronic security counter-measures, has a Private Security Company also been contracted to provide manned guarding services?  
**Answer:** Selecting a manned security service is the purpose of this RFP.
15. There seemed to be some confusion in the actual billable hours required for security guard services in terms of normal operating hours vs closed hours. Do you need security services during opening hours only, if so what are the opening times including weekends? Or is the requirement 24 hours a day?  
**Answer:** Please see Item #01a,b and c.
16. Fee Proposal #1. This deliverable appears a little unclear in what the client expectations are and unfortunately questions presented during the meeting about the deliverable did not add much clarity into what is expected from the successful vendor. Is it correct to say that the vendor will execute a comprehensive inspection and evaluation of all security infrastructure and systems, security operations and develop a report outlining recommendations for improvement as in a complete Vulnerability and Risk Assessment?  
**Answer:** Yes

Sincerely,  
United States Olympic Museum

Stan Rovira  
Owner's Rep/Project Manger

CC: Chris Liedel/USOM  
Peter Maiurro/ USOM  
Abby Pearson/USOM